The Art Institute of Houston and its branch campuses: Addendum

Main Campus located at:
4140 Southwest Freeway, Houston, TX 77027
Addendum Publication Date: 7/15/20
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Title IX Coordinator Information Updated

All references in the current Catalog to Title IX Coordinator should now read:

Nicole Schell, Director, Office of Student Resolution (nschell@aii.edu)

Positional Title Updated

All references in the current Catalog to Campus Director should now read Campus Leader.

Attendance Policy Updated

References to Online and Plus information contained within the Attendance Policy on pages 152-153 of the current catalog should be considered removed.

Letters from the Campus Leaders Removed

Pages 6 and 7 are considered removed from the Catalog. The Campus Leader Letter from Dr. Ronald Brown, President will remain in future iterations of the catalog.

Programmatic Accreditation Statement Updated

The Council for Interior Design Accreditation Statement for The Art Institute of Houston on page 8 of the current catalog is revised to read as follows:

The interior design program leading to the Bachelor of Fine Arts in Interior Design is accredited by the Council for Interior Design Accreditation, www.accredit-id.org, 206 Grandville Avenue, Suite 350, Grand Rapids, MI, 49503.

The CIDA-accredited program prepares students for entry-level interior design practice, for advanced study, and to apply for membership in professional interior design organizations. The Bachelor of Fine Arts in Interior Design granted by The Art Institute of Houston meets the educational requirement for eligibility to sit for the National Council for Interior Design Qualification Examination (NCIDQ Exam). For more information about NCIDQ Exam eligibility visit: https://www.cidq.org/eligibility-requirements.

The Council for Interior Design Accreditation Statement for The Art Institute of Austin on page 8 of the current catalog is revised to read as follows:

The interior design program leading to the Bachelor of Fine Arts in Interior Design is accredited by the Council for Interior Design Accreditation, www.accredit-id.org, 206 Grandville Avenue, Suite 350, Grand Rapids, MI, 49503.

The CIDA-accredited program prepares students for entry-level interior design practice, for advanced study, and to apply for membership in professional interior design organizations. The Bachelor of Fine Arts in Interior Design granted by The Art Institute of Austin meets the educational requirement for eligibility to sit for the National Council for Interior Design
Qualification Examination (NCIDQ Exam). For more information about NCIDQ Exam eligibility visit: https://www.cidq.org/eligibility-requirements.

**The Council for Interior Design Accreditation Statement for The Art Institute of San Antonio on page 8 of the current catalog is revised to read as follows:**

The interior design program leading to the Bachelor of Fine Arts in Interior Design is accredited by the Council for Interior Design Accreditation, www.accredit-id.org, 206 Grandville Avenue, Suite 350, Grand Rapids, MI, 49503.

The CIDA-accredited program prepares students for entry-level interior design practice, for advanced study, and to apply for membership in professional interior design organizations. The Bachelor of Fine Arts in Interior Design granted by The Art Institute of San Antonio meets the educational requirement for eligibility to sit for the National Council for Interior Design Qualification Examination (NCIDQ Exam). For more information about NCIDQ Exam eligibility visit: https://www.cidq.org/eligibility-requirements.

**Faculty Updates**

*The faculty listing on pages 237-256 are revised to read as follows:*

THE ART INSTITUTE OF HOUSTON

Art Foundations

**Davis, John (ADJ)**

M.F.A., Painting, University of New Orleans  
B.F.A., Printmaking, University of Massachusetts, Amherst

**Durbin, Michael (ADJ)**

M.A., Computer Media, Stephen F. Austin State University  
B.F.A., Graphic Design, Louisiana Tech University

**Garcia, Carlos (ADJ)**

M.A., Sculpture, Royal College of Art, London  
M.F.A., Sculpture, University of Houston

**Magdaleno, Leslie (ADJ)**

M.F.A., Painting and Drawing, Stephen F. Austin State University  
M.A., Visual Arts – Lamar University  
B.F.A., Graphic Design – Sam Houston State University

**Richert, Kevin (ADJ)**

M.F.A., Art, Steven F. Austin State University  
M.A., Art, Stephen F. Austin State University  
B.F.A., Media Arts, School of Visual Arts, New York

**Stevens, James (ADJ)**

M.A., Visual Arts, Lamar University

**Thompson, Chris (ADJ)**

M.F.A., Sculpture, Maryland Institute College of Art  
B.F.A., Sculpture, University of Houston
Audio Production

Franz, Cody (ADJ)  
Certificate, Audio Recording Technology, Houston Community College

Gaines, Joanna (ADJ)  
M.Mus., Music, University of Texas at Austin  
B. Mus., Music, University of Texas at Austin

Jacobsen, Nicolai (FT)  
D.M.A., Musical Arts, Rice University, Including Coursework in Electrical and Computer Music Systems and Computer Sound Synthesis  
M.Mus., Music Composition, University of Missouri – Kansas City  
B.M. Music Arts, University of Missouri – Kansas City

James, Roderick (ADJ)  
Ph.D., Electrical Engineering, University of Missouri  
M.S., Electrical Engineering, University of Missouri  
B.S., Electrical Engineering, University of West Indies

Longwood, Christopher (ADJ)  
B.A., Communications, University of Houston  
A.A.S., Audio Recording Technology, Houston Community College

Rodgers, Erin (ADJ)  
J.D., Law, University of Houston Law Center  
B.Mus., Music Industry Studies, Loyola University Culinary Arts

Andrae, Richard (ADJ)  
M.S., Health Education, Southwest Texas State University  
B.A., Sociology, Mercer University

Bargas, Michael (ADJ)  
M.B.A., Business, Argosy University  
B.A., Philosophy, Princeton University  
A.O.S., Culinary Arts, Culinary Institute of America

Baze, Ben (ADJ)  
B.S., Hotel and Restaurant Management, The University of Houston  
A.O.S., Culinary Arts, Culinary Institute of America

Buck, Katherine (ADJ)  
M.S., Food Management, Manchester Metropolitan University  
B.B.A., Management and International Studies, Baylor University  
A.A.S., Culinary Arts, The Art Institute of Houston
Burnett, Emily (ADJ)
M.B.A., Business Administration, University of Houston
M.S., Hotel and Restaurant Management, University of Houston
B.A., General Studies, Louisiana State University
A.O.S., Culinary Arts, Culinary Institute of America

Catemaxca, Manuel (FT)
M.S., Leadership, South University
B.S., Culinary Management, The Art Institute of Houston

Christmas-Shands, Curtlynn (ADJ)
M.S., Business Management Leadership, Kaplan University
B.S.B.M., Nutrition, University of Phoenix

Clark, Shelley (ADJ)
M.S., Recreation, Sport and Tourism, University of Illinois
B.S., Hotel and Restaurant Management, The University of Houston

D’agostino, Diane (ADJ)
J.D., Law, Seton Hall
B.A., Psychology, Upsala College
Diploma, Culinary Arts, The Art Institute of Houston

Dickens, Greg (ADJ)
M.B.A., Business Administration, Sam Houston State University
B.B.A., General Business, Sam Houston State University

Garner, Vennessa (ADJ)
B.S., Hotel and Restaurant Management, University of Houston

Goodhue, Deidre (ADJ)
B.S., Culinary Management, The Art Institute of Houston

Gurnani, Roshni (ADJ)
B.C.M., Culinary Management, Culinary Institute of Canada

Horton, Janet (ADJ)
Ed.D., Organizational Leadership, Argosy University
M.A., Fitness and Human Performance, University of Houston
B.A., Education, Oakland University
Diploma, Culinary Arts, The Art Institute of Houston

Jacquinet, Frances (FT)
M.S., Leadership, South University
International Equivalency of a Bachelor’s Degree in Culinary Arts, Evaluated by Career Consulting International
A.A.S., Culinary Arts, The Art Institute of Houston
B.F.A., Graphic Design, The Art Institute of Houston
Certificate of Professional Aptitude, Ministry of National Education La Maison Valance, Luneville, France
<table>
<thead>
<tr>
<th>Name</th>
<th>Degrees and Institutions</th>
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<tbody>
<tr>
<td>Jones, Ewart (ADJ)</td>
<td>D.M., Ministry, Andersonville Theological Seminary M.Th., Theology, Andersonville Theological Seminary Certificates In Culinary Arts From Lewis Hotel and Motel School, Trinidad Hilton Culinary School, and Trinidad and Tobago Hotel School</td>
</tr>
<tr>
<td>Manske, Melissa (ADJ)</td>
<td>M.H.M., Hospitality, University of Houston B.S., Food Management, Texas Christian University Accelerated Culinary Arts Certificate, Culinary Institute of America</td>
</tr>
<tr>
<td>Millo, Greg (ADJ)</td>
<td>B.S., Food Science and Nutrition, Sam Houston State University A.A.S., Culinary Arts, California Culinary Academy</td>
</tr>
<tr>
<td>Potter, Daniel (ADJ)</td>
<td>B.S., Hotel, Restaurant and Institutional Management, Pennsylvania State University</td>
</tr>
<tr>
<td>Psenda, Cody (ADJ)</td>
<td>B.S., Foodservice Management, Johnson &amp; Wales University A.O.S., Culinary Arts, Johnson &amp; Wales University</td>
</tr>
<tr>
<td>Small, Elaine (ADJ)</td>
<td>B.S., Home Economics, Southwest Texas State University A.O.S., Culinary Arts, The Culinary Institute of America</td>
</tr>
<tr>
<td>Barry Atkins (ADJ)</td>
<td>M.A., Mass Communication, Leicester University B.A., English Literature, Brunel University</td>
</tr>
<tr>
<td>Gaston, Martin (ADJ)</td>
<td>B.S., International Trade, Texas Tech University</td>
</tr>
<tr>
<td>Newlin, Julye (ADJ)</td>
<td>M.H., Humanities (Communications and Film History), Tiffin University B.A., Motion Picture, Brooks Institute</td>
</tr>
<tr>
<td>Nickerson, Ralph (ADJ)</td>
<td>B.A., Filmmaking, Northeast Louisiana University</td>
</tr>
<tr>
<td>Noe, Scott (ADJ)</td>
<td>J.D., Law, Pepperdine University School of Law B.A., Communications, Pepperdine University</td>
</tr>
<tr>
<td>Ramsey, Randee (ADJ)</td>
<td>M.F.A., Direction/Theatre/Video/Cinema, California Institute of the Arts B.A., Theatre, William Patterson University</td>
</tr>
<tr>
<td>Name</td>
<td>Degree(s)</td>
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<tr>
<td>Vernon, Molly</td>
<td>M.A., Humanities, University of Houston-Clear Lake</td>
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<td>B.A., Theater Arts – Drama, University of Houston-Clear Lake</td>
</tr>
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<td></td>
<td>A.A.S., Theatre Arts, Galveston College</td>
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<tr>
<td>Arriola, Luis</td>
<td>M.Arch., Architecture, Texas A&amp;M University</td>
</tr>
<tr>
<td></td>
<td>B.A., Environmental Design, Texas A &amp; M University</td>
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<tr>
<td>Gakovic, Stanko</td>
<td>Ph.D., Architecture, University of Belgrade</td>
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<tr>
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<td>M.A., Architecture, University of Belgrade</td>
</tr>
<tr>
<td></td>
<td>B.A., Architecture, University of Belgrade</td>
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<tr>
<td>Bhatia, Anupam</td>
<td>Post Graduate Diploma, Computer Technology and Management, All India Management Association</td>
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<tr>
<td></td>
<td>B.S., Textile Engineering, Maharishi Dayanand University</td>
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<tr>
<td>Dang, David</td>
<td>M.B.A., Business Administration, Fordham University</td>
</tr>
<tr>
<td></td>
<td>B.F.A. Fashion Design, University of North Texas</td>
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<tr>
<td>Gatterson, Beverly</td>
<td>M.S., Textiles and Apparel, Virginia Tech</td>
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<tr>
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<td>M.B.A, Business Management, University of Houston-Victoria</td>
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<tr>
<td></td>
<td>B.S. Textiles and Clothing Design, University of Texas at Austin</td>
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<tr>
<td>Hall, Jane</td>
<td>M.B.A., Business Administration, Texas A&amp;M University-Commerce</td>
</tr>
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<td></td>
<td>B.S., Business Administration, Oral Roberts University</td>
</tr>
<tr>
<td>Jobe, Jal</td>
<td>M.B.A., Business Administration, University of Houston</td>
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<tr>
<td></td>
<td>B.B.A., Marketing, Texas Tech University</td>
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<tr>
<td>Markgraf, Wendy</td>
<td>M.S., Textile Marketing, Philadelphia University</td>
</tr>
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<td></td>
<td>B.B.A., Marketing, Ursinus College</td>
</tr>
<tr>
<td></td>
<td>A.A.S., Retailing, York College of Pennsylvania</td>
</tr>
<tr>
<td>Saba, Marina</td>
<td>M.F.A., Fashion Design and Fine Art, Tbilisi State Academy of Fine Arts, Republic of Georgia</td>
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### Fashion & Retail Management

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Dang, David</td>
<td>M.B.A., Business Administration, Fordham University</td>
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<td>B.F.A. Fashion Design, University of North Texas</td>
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<tr>
<td>Gatterson, Beverly</td>
<td>M.S., Textiles and Apparel, Virginia Tech</td>
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<tr>
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<td>M.B.A, Business Management, University of Houston- Victoria</td>
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<td></td>
<td>B.S. Textiles and Clothing Design, University of Texas at Austin</td>
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<tr>
<td>Hall, Jane</td>
<td>M.B.A., Business Administration, Texas A&amp;M University-Commerce</td>
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<td>B.S., Business Administration, Oral Roberts University</td>
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<td>Jobe, Jal</td>
<td>M.B.A., Business Administration, University of Houston</td>
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<tr>
<td>Markgraf, Wendy</td>
<td>M.S., Textile Marketing, Philadelphia University</td>
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<td>B.A., Marketing, Ursinus College</td>
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<td>A.A.S., Retailing, York College of Pennsylvania</td>
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<tr>
<td>Saba, Marina</td>
<td>M.F.A., Fashion Design and Fine Art, Tbilisi State Academy of Fine Arts,</td>
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<tr>
<td></td>
<td>Republic of Georgia</td>
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<tr>
<td>Strong, David</td>
<td>Ph.D., Applied Management and Decision Sciences, Walden University</td>
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<td></td>
<td>M.B.A., Marketing, Amberton University</td>
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<td>B.B.A., Business Administration, University of Texas at Austin</td>
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### Game Art Design

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Bellinger, Sean</td>
<td>B.F.A., Media Arts &amp; Animation, The Art Institute of Houston</td>
</tr>
<tr>
<td>Hendrix, Larry</td>
<td>B.A., Graphic Design / Digital Art, Prairie View A&amp;M University</td>
</tr>
</tbody>
</table>
Jacobsen, Nicolai (FT)  
D.M.A., Musical Arts, Rice University, Including  
Coursework in Electrical and Computer Music Systems  
and Computer Sound Synthesis  
M.Mus., Music Composition, University of Missouri – Kansas City Conservatory of Music and Dance

Ott, Donald (ADJ)  
B.A., Musical Arts, University of Missouri – Kansas City  
B.S., Game Art & Design, The Art Institute of California- San Diego

General Education

Anwar, Rafay (ADJ)  
Ph.D., Physics, University of Houston M.Sc.,  
Physics, University of Houston  
B.Sc., Physics, University of Houston

Arnold, Kaye (ADJ)  
M.A., American History, University of Houston B.A.,  
English, University of Houston

Basharat, Mahmoud (ADJ)  
M.S., Mathematics, Texas Southern University  
B.S., Statistics/Computer Science, Yarmouk University, Jordan

Downey, Carlton (ADJ)  
Ph.D., Communication Disorders, Louisiana State University  
M.A., English, Northwestern State University  
B.A., Scholar’s Curriculum, Northwestern State University

Elkhatib, Mohammad (ADJ)  
M.Ed., Secondary Education, Including 18 Graduate Credits in Mathematics, Texas Southern University  
B.S., Chemical Engineering, Texas A&M University

Gomez-, Vanessa (ADJ)  
M.A., Art History, University of Illinois-Urbana Champaign  
M.A., Humanities, University of Houston-Clear Lake  
B.A., Applied Design and Visual Arts, University of Houston-Clear Lake

Groux, Robert (ADJ)  
M.A., Human Sciences: Sociology/Psychology, Our Lady of the Lake University  
B.A., Sociology/Psychology, Our Lady of the Lake University  
A.A.S., Psychology, San Jacinto Jr. College

Keller, James (ADJ)  
M.A., Communications, Texas Southern University  
B.A., Telecommunications, Texas Southern University
Lee, Lemarcus (ADJ)  M.B.A., Marketing and Finance, Clark Atlanta University  
B.S., Psychology, Texas A&M University  

Dr. Mcmillan, Mary (ADJ)  Ed.D., Curriculum and Instruction, University of Houston  
M.Ed., Curriculum and Instruction, University of Houston  
B.S., Elementary Education, University of Houston  

Rios, Daniel (ADJ)  M.B.A., Business Administration, University of Phoenix  
B.S., Accounting, University of Houston-Victoria  

Rodriguez, Margarita (ADJ)  M.A., Hispanic Linguistics and Literature, University of Houston  
B.A., Spanish, University of Houston  

Saavedra, Ramiro (ADJ)  M.S., Nutrition, Texas Woman's University  
M.A. Behavioral Science, University of Houston-Clear Lake  
B.S., Nutrition, University of Houston  

Dr. Shivers, Candice (ADJ)  Ph.D., Public Health, Walden University  
M.A., Communication, Sam Houston State University  
B.A., Speech and Communication, Texas Southern University  

Smith, Jimmie (ADJ)  M.S., Educational Leadership, University of Houston – Clear Lake  
B.S., Computer Engineering, University of Oklahoma  

Spoede, Libby (ADJ)  M.S., Nutrition, Texas Woman's University  
B.S., Biology and Nutrition, Texas A&M University  

Dr. Thomas, Jarvis (ADJ)  Ph.D., Leadership Studies, Our Lady of the Lake University  
M.P.A., Human Resource Management, Texas Southern University  
B.S., Healthcare Administration, Texas Southern University  

Whelan, Marie (ADJ)  M.S., Dietetics, Mgh Institute of Health Professions  
B.S., Dietetics, Louisiana State University  

Wells, Daniel (ADJ)  M.A., History, University of Houston  
B.A., History, University of Houston  

Zinebi, Savannah (ADJ)  Ph. D., Biology/Neurosciences, Universite De Provence  
M.S., Neuroscience, Universite Claude Bernard Lyon  
B.S., Natural Sciences, University of Mohamed I. Morocco
Graphic & Web Design

Briere, Michael (ADJ)  M.A., Humanities, California State University Dominguez Hills  
B.F.A., Fine Art, Ringling School of Art  
A.A.S., Fine Art (Painting), Seminole Community College

Griffith, Cleston (ADJ)  M.Ed., Educational Technology, Our Lady of the Lake University  
B.A., Human Sciences, Our Lady of The Lake University

Durbin, Mike (ADJ)  M.A., Digital Media, Stephen F. Austin State University  
B.A., Graphic Art, Louisiana Tech University

Key, Bryan (ADJ)  M.A., Digital Media Studies, University of Houston Clear Lake  
B.F.A., Communication Graphics, Texas Christian University  
B.S., Advertising Art, Texas A&M University-Commerce

Marberry, Robert (ADJ)  M.A., Design for Communication, University of Westminster, London  
B.F.A., Visual Communications, American Intercontinental University

Quiroga, Mauricio (ADJ)  M.S., Information & Systems, University of St. Thomas  
B.B.A., Business Administration, Universidad Catolica Boliviana, Bolivia

Interior Design

Arriola, Luis (ADJ)  M.A., Architecture, Texas A&M University  
B.A., Environmental Design, Texas A&M University

Bosworth, Bradley (ADJ)  M.Arch., Architecture, Texas Tech University  
B.S., Architecture, Texas Tech University

Fallon, Stephanie (ADJ)  M.S., Human Services (Healthcare), Stephen F. Austin University  

Ford, Eric (ADJ)  M.A., Architecture, Savannah College of Art and Design  
B.A., Architecture, Southern University and A&M College
Furst, Larry (ADJ)  
M.Arch., Architecture and Drawing, Cranbrook Academy of Art  
B.S., Interior Design, University of Cincinnati  

Dr. Gakovic, Stanko (FT)  
Ph.D., Architecture, University of Belgrade  
M.A., Architecture, University of Belgrade  
B.A., Architecture, University of Belgrade  

Lanigan, William (ADJ)  
M.Arch., Architecture, Harvard University  
B.A., Visual and Environmental Studies, Harvard University  

Mueller, Barb (ADJ)  
M.F.A., Interior Design, Savannah College of Art and Design  
B.F.A., Studio Art History, Virginia Commonwealth University  

Wood, Lynda (ADJ)  
M.F.A., Interior Design, University of Houston  
M.F.A., Ceramics, North Texas State University  
B.F.A., Painting, University of Texas at Austin  

Media Arts & Animation  
Alder, David (ADJ)  
M.F.A., Interactive Design and Game Development, Savannah College of Art and Design  
B.S., Mechanical Engineering Technology, Texas A&M University  

Bellinger, Sean (ADJ)  
B.F.A., Media Arts & Animation, The Art Institute of Houston  
A.A.S., Animation, The Art Institute of Houston  

Henderson, Mike (FT)  
M.F.A., Film/Television/Animation, University of California, Los Angeles  
B.A., Media Studies, State University of New York, Buffalo  

Williams, Willie (FT)  
M.F.A., Animation and Digital Arts, University of Southern California  
B.F.A. Art, Texas A&M University-Kingsville  

Photography  
Birnbaum, Krista (ADJ)  
M.F.A., Art Video, Syracuse University  
B.F.A., Art, Miami University Ohio  

Boncy, Jean (ADJ)  
M.F.A., Photography, University of North Texas  
B.F.A., Photography, University of Houston
<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Thomas, Wayne (ADJ)</td>
<td>M.A., Photography, Ohio University</td>
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<td>B.A., Communications, Cleveland State University</td>
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<td>A.A.S., Photography, Northwest College</td>
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<tr>
<td>Washmon, Katelin (ADJ)</td>
<td>M.F.A., Photography, University of Houston</td>
</tr>
<tr>
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<td>B.F.A., Photography, Texas Woman’s University</td>
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<tr>
<td>Henderson, Mike (FT)</td>
<td>M.F.A., Film/Television/Animation, University of California, Los Angeles</td>
</tr>
<tr>
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<td>B.A., Media Studies, State University of New York, Buffalo</td>
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<tr>
<td>Sanon, Pierre (ADJ)</td>
<td>M.F.A., Computer Art and Motion Graphics, Savannah College of Art and Design</td>
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<td>B.F.A., Computer Art – 3D Animation – Savannah College of Art</td>
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<td>Llanes Ordina, Marlene (ADJ)</td>
<td>M.F.A. Illustration, Savannah College of Art and Design</td>
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<td>B.A. Graphic Design, Universidad Vasco De Quiroga</td>
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<tr>
<td>Masuda, Diane (ADJ)</td>
<td>M.F.A., Studio Arts, The School of the Art Institute of Chicago</td>
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<td>B.F.A., Art, University of Hawaii, Manoa</td>
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<tr>
<td>Starbuck, Honoria (FT)</td>
<td>Ph.D., Curriculum and Instruction (Interdisciplinary: Communications, Fine Arts, Education, Including 18 Graduate Hours in Studio Art), University of Texas at Austin</td>
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<td></td>
<td>M.A., Curriculum and Instruction, University of Texas at Austin</td>
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<td>B.A., Studio Art, University of Texas at Austin</td>
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<td>Stovall, Luanne (ADJ)</td>
<td>M.F.A., Studio Art, Tufts University</td>
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<td>B.F.A., Art, Miami University, Oxford Ohio</td>
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Audio Production
Evans, Kyle (FT)  
M.F.A., Sound/New Media/Film, The School of the Art Institute of Chicago  
Graduate Thesis Project in Electronics and Building Audio Components  
B.F.A., Sound, Film, Video, Art and Technology Studies, The School of The Art Institute of Chicago

Knien, Storm (ADJ)  
M.Mus., Music, University of Texas at Austin  
B.Mus., Organ, University of Washington  
B.A., Music, University of Washington

Polman, Marloes (ADJ)  
M.A., Sound and Music Technology, Open University of England  
B.Mus., Composition and Music Technology, Utrecht School of The Arts

Culinary Arts
Butler, Cliff (ADJ)  
B.A., Telecommunications, Texas Tech University  
Certificate, Baking and Pastry, Culinary Institute of America

Harmon, Bradley (FT)  
B.A., History, Miami U., Ohio  
A.A.S., Culinary Arts, Le Cordon Bleu College of Culinary Arts

Legarreta, Linda (ADJ)  
MBA, Business, International Entrepreneurship; St. Mary’s San Antonio  
Ba, Computer Information Systems & Marketing, University of Texas El Paso,  
AAS, Culinary Arts, Le Cordon Bleu

Luckie-Anderson, Linda (ADJ)  
J.D., Law, Syracuse University Law School  
L.L.M., Law, Syracuse University Law School University

Maroon, John (ADJ)  
B.S., Culinary Arts Management, Culinary Institute of America  
A.O.S., Culinary Arts, Culinary Institute of America

Scruggs, Stewart, (ADJ)  
B.A., History, Washington & Lee University  
A.S., Culinary Arts, Culinary Institute of America

Design & Technical Graphics
Davis, Brooke (ADJ)  
M.A., Industrial Design, Purdue University
### Digital Filmmaking & Video Production

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<td>B.A., Anthropology, University of Texas at Austin</td>
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<td>Smith, Lee “Arthur” (ADJ)</td>
<td>M.F.A., Theatre, University of Houston</td>
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<td>Stutz, Collin (ADJ)</td>
<td>M.F.A., Screenwriting, American Film Institute</td>
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<td>Szepesi, Gabor (FT)</td>
<td>Ph. D., Film and Cinema Studies, Université De Paris I – Pantheon-Sorbonne, France</td>
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### Fashion Design

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<td>M.A., Journalism &amp; Mass Communication, Kent State University</td>
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<td>Elise, Miranda (ADJ)</td>
<td>M.B.A, Business, St. Edwards University</td>
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### Fashion Retail & Management

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### Game Art & Design

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<tr>
<td>Balcaceres, Joshua A (ADJ)</td>
<td>B.S., Media Arts &amp; Animation, The Art Institute of Las Vegas, Henderson, NV</td>
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<td>Blankenship, Colin (ADJ)</td>
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Carpenter, Eric (ADJ)  M.F.A., Animation, Academy of Art University  
B.S., Digital Entertainment and Game Design, ITT Technical Institute  
A.S., Computer Drafting and Design, ITT Technical Institute  

General Education  
Debord, Shannon (ADJ)  M.A., Interdisciplinary Studies, Communication and Marketing, University of Houston  
B.A., Journalism, University of Texas at Austin  

Henry, Daniel (ADJ)  M.A., Advertising, University of Texas at Austin  
B.S., Mass Communications / Public Relations, University of North Carolina, Pembroke  

Luckie-Anderson, Linda (ADJ)  J.D., Law, Syracuse University Law School  
L.L.M., Law, Syracuse University Law School  
B.L.S., Management, St. Edwards University  

Murray, Shannon (ADJ)  M.A., Humanities, Arizona State University  
B.A., Humanities, Arizona State University  

Qureshi, Lubna (ADJ)  Masters of Diabetic Studies, Dietetics Studies, University of Texas Health and Science Center at San Antonio  
B.S., Dietetics & Nutrition, University of Texas Health and Science Center at San Antonio  

Wade, Megan (ADJ)  M.A., Sociology, Texas State University  
B.S., Psychology, University of The Cumberlands B.S., Human Services, University of The Cumberlands  

Graphic & Web Design  
Branscum, Colton (ADJ)  M.F.A., Communication Design, Texas State University  
B.F.A., Graphic Design, The Art Institute of Austin  

Jastillana, Marvin (ADJ)  M.F.A., Communication Design, Texas State University  
B.F.A., Graphic Design, University of Hawaii at Manoa  

Llanes Ordina, Marlene (ADJ)  M.F.A. Illustration, Savannah College of Art and Design  
B.A. Graphic Design, Universidad Vasco De Quiroga  

Luckie-Anderson, Linda (ADJ)  J.D., Law, Syracuse University Law School  
L.L.M., Law, Syracuse University Law School  
B.L.S., Management, St. Edwards University
Masuda, Diane (ADJ)  M.F.A., Studio Arts, The School of the Art Institute of Chicago  B.F.A., Art, University of Hawaii, Manoa
Quarterman, Chase (FT)  M.A., Advertising, University of Texas at Austin  B.S., Art and Graphic Design, Mississippi College
Willmann, Max (ADJ)  M.F.A., Painting/Drawing, Pratt Institute Brooklyn  B.A., Still Photography, Brooks Institute Santa Barbara

Interior Design
Szepesi, George (ADJ)  M.Arch., Architecture, Massachusetts Institute of Technology  B.A., Architecture, University of Houston

Media Arts & Animation

Naumann, Benjamin (ADJ)  B.A., Media Arts and Animation, Columbia College Chicago
Oster, Isaac (ADJ)  M.S., Interactive Entertainment, University of Central Florida  B.F.A., Computer Animation, University of Central Florida
Smith, Lee “Arthur” (ADJ)  M.F.A., Theatre, University of Houston  M.A., Radio Television Film, University of Texas  B.A., English & Drama, Vanderbilt University
Starbuck, Honoria (FT)  Ph.D., Curriculum and Instruction (Interdisciplinary: Communications, Fine Arts, Education, Including 18 Graduate Hours in Studio Art), University of Texas at Austin  M.A., Curriculum and Instruction, University of Texas at Austin  B.A., Studio Art, University of Texas at Austin
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<td>Paris, Sherre</td>
<td>Ph.D., Journalism, The University of Texas at Austin, M.A., Interdisciplinary Studies, Texas A&amp;M University, Corpus Christi, B.A., English, Texas A&amp;M University, Corpus Christi</td>
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<td>Reeves, Petra</td>
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<td>Zinzi, Carlo</td>
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<td>Turner, Leslie</td>
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Merriam-Gourley, Noel (ADJ)  
M.B.A., Business Administration, Our Lady of the Lake, San Antonio  
M.F.A., Fine Arts, The University of Texas at San Antonio  
B.F.A., Studio Art, Southern Methodist University

Ramos, Juan (ADJ)  
M.F.A., Art and Design, University of Texas at San Antonio,  
B.F.A., Art and Design, University of Texas at San Antonio

Rodriguez, David (ADJ)  
M.A., Graphic Design, Savannah College of Art and Design

Schneider, Justin (ADJ)  
B.B.A., Information Systems, University of The Incarnate Word

Stephens, Vicki (ADJ)  
M.F.A., Art, The University of Texas at San Antonio  
B.F.A., Art, The University of Texas at San Antonio

Stephenson, Russell (ADJ)  
M.F.A., Printmaking, University of Texas at San Antonio  
B.F.A., Sculpture, Pacific Northwest College of Art

Culinary Arts

Davila, Leonardo (ADJ)  
B.S., Culinary Management, The Art Institute of San Antonio

Gutierrez, Andrew (ADJ)  
B.S., Hotel & Restaurant Management, Conrad Hilton College- University of Houston  
A.O.S., Culinary Arts, The Culinary Institute of America  
Continuing Education Certificate In Spanish Cooking, The Culinary Institute of America, Greystone Campus

Hancock, Christopher (ADJ)  
B.S., Foodservice Management, Johnson & Wales University  
A.A.S., Culinary Arts, Johnson & Wales

Hart, John (ADJ)  
B.S., Culinary Management, The Art Institute of San Antonio

Luis, Maria (ADJ)  
B.S., Culinary Management, The Art Institute of San Antonio  
A.A.S, Culinary Arts, St. Philip’s College

Perrington, Christina (FT)  
M.B.A, Business Administration, Argosy University  
B.S., Hospitality Management, Florida International University  
A.A.S., Culinary Arts, Johnson & Wales University  
A.A.S., Foodservice Management, Central Texas College  
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<td>Nouramadi, Homayoun</td>
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<td>Schiffmacher, Simone (ADJ)</td>
<td>M.F.A., Fibers, Cranbrook Academy of Art B.F.A., Fiber &amp; Material Studies, Cleveland Institute of Art</td>
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<td>D.B.A., General Business, Northcentral University M.S., Management, Colorado Technical University B.S., Fashion Merchandising, Southwest Texas University</td>
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<td>M.F.A., Computer Arts, 3D Animation, Florida Atlantic University B.A., Fine Arts, Morehead State University</td>
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<td>Vanderburg, William (ADJ)</td>
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Villavicencio, Ivan (ADJ)  
B.S., Industrial Design, Art Center College of Design  
(Pasadena, Ca)  
B.S., Industrial Engineering Design Technology, Louisiana State University  

Webber, Marilyn (ADJ)  
M.F.A., Screenwriting, American Film Institute, Los Angeles  
B.A., Journalism: Radio/TV/Film, University of Oklahoma  

General Education  

Case, Joan (ADJ)  
M.S., Nutrition, University of The Incarnate Word  
B.S., Nutrition, University of The Incarnate Word  

Gangadharan, Ajitkumar (ADJ)  
Ph.D., Physics, Mahatma Gandhi University  
M.S., Physics, Cochin University of Science and Technology  
B.S., Physics, Cochin University of Science and Technology  

Ibey, Marilyn (ADJ)  
Ph.D., Education & Human Development, The University of Texas at San Antonio  
M.A., Biology, University of The Incarnate Word  
B.S., Biology, McGill University  

Kerr, Rebecca (ADJ)  
M.A., Communications, University of Colorado  
B.S., Agricultural Communications, Texas Tech University  

Langton, Vanessa (ADJ)  
M.A., Art History, The University of Texas at San Antonio  
B.F.A., Communication Design, Texas State University  

Morrow, Daniel (ADJ)  
M.A., English, Texas A&M University – Corpus Christi  
B.A., History, Corpus Christi State University  

Obara, Samuel (ADJ)  
Ph.D., Mathematics Education, University of Georgia  
M.A., Mathematics, University of Georgia  
M.Ed., Mathematics Education, University of Georgia  
B.S., Mathematics and Technology Education, Baraton University  

O’Neil, Farrah (ADJ)  
M.S., Mathematics, The University of Texas at San Antonio  
B.S., Mathematics, The University of Texas at San Antonio  

Pachecano, Robert (ADJ)  
Ph.D., Education/Organizational Leadership and Adult Education, University of The Incarnate Word  
M.A., Sociology, Our Lady of the Lake University  
B.A., Psychology and Sociology, Our Lady of The Lake University
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<td>Roberson, Jimi (ADJ)</td>
<td>Ph.D., Counselor Education and Supervision, St. Mary’s University</td>
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<td>M.Ed., Guidance and Counseling, Tarleton State University B.S., Psychology, Tarleton State University</td>
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<td>Salazar, Marcena (ADJ)</td>
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<td>Ramirez, Kasandra (ADJ)</td>
<td>M.S. Instructional Systems Technology, Indiana University</td>
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<tr>
<td></td>
<td>M.A., Legal Studies, Texas State University B.A., Political Science, St. Mary’s University</td>
<td></td>
</tr>
</tbody>
</table>
Schneider, Justin (ADJ)  M.F.A., Art, The University of Texas at San Antonio  
B.F.A., Art, The University of Texas at San Antonio  
Stephens, Vicki (ADJ)  M.F.A., Art, The University of Texas at San Antonio  
B.F.A., Art, The University of Texas at San Antonio  
Interior Design  
Kugle, Judith (ADJ)  M.A., Architectural Studies, University of Houston  
B.S., Psychology, Endicott College  
A.A.S., Interior Design, San Jacinto College  
Poursani, Ela (ADJ)  Ph.D., Architecture, Gazi University  
Shander, Caryl (ADJ)  M.S., Interior Design, Drexel University  
B.A., Interior Design, The American University  
Media Arts & Animation  
Anderson, Nathan (FT)  M.F.A., 3D Modeling, Academy of Art University, San Francisco  
B.F.A., New Media, Academy of Art University, San Francisco  
Engel, Norman (ADJ)  M.F.A., Computer Arts, 3D Animation, Florida Atlantic University  
B.A., Fine Arts, Morehead State University  
Fisher, Michael (ADJ)  M.A., Communication Arts, University of The Incarnate Word  
B.A., Studio Art, University of South Carolina  
Goodhue, Thomas (ADJ)  M.S., Instructional Design and Technology, Full Sail University  
B.A., Animation, Collins College A.O.S., Animation, Collins College  
Green, Richard (ADJ)  M.A., Communication and Theatre Arts, Eastern Michigan University  
B.S., Speech and Dramatic Arts, Eastern Michigan University  
Sandoval, Saul (ADJ)  M.F.A., Animation, Academy of Art University  
B.A., Strategic Management & Entrepreneurship, The University of North Texas  
Webber, Marilyn (ADJ)  M.F.A., Screenwriting, American Film Institute, Los Angeles  
B.A., Journalism: Radio/TV/Film, University of Oklahoma
Photography

Davis, Kemp (ADJ)  
M.S., Journalism, East Texas State  
B.S., Photography, East Texas State University

Fields, Sara (ADJ)  
M.F.A., Photography, Savannah College of Art and Design  
B.F.A., Photography, The Art Institute of Austin

Merriam-Gourley, Noel (ADJ)  
M.B.A., Business Administration, Our Lady of the Lake, San Antonio  
M.F.A., Fine Arts, The University of Texas at San Antonio  
B.F.A., Business Administration, Our Lady of the Lake, San Antonio  
B.F.A., Fine Arts, The University of Texas at San Antonio  
M.F.A., Fine Arts, The University of Texas at San Antonio  
B.F.A., Studio Art, Southern Methodist University

Nouramadi, Homayoun (FT)  
M.F.A., Film and Digital Imaging, Governors State University,  
B.F.A., Moving Image, University of Illinois, Chicago

Wheeler, Stella (ADJ)  
A.A., Visual Journalism, The Brooks Institute of Photography  
M.F.A., Studio Art: Photography, Texas A&M University, Corpus Christi  
B.F.A., Art, University of The Incarnate Word

Visual Effects & Motion Graphics

Anderson, Nathan (FT)  
M.F.A., 3D Modeling, Academy of Art University, San Francisco  
B.F.A., New Media, Academy of Art University, San Francisco

Engel, Norm (ADJ)  
M.F.A., Computer Arts, 3D Animation, Florida Atlantic University  
B.A., Fine Arts, Morehead State University

Fisher, Michael (ADJ)  
M.A., Communication Arts, University of The Incarnate Word,  
B.A., Studio Art, University of South Carolina

Goodhue, Thomas (ADJ)  
M.S., Instructional Design and Technology, Full Sail University  
B.A., Animation, Collins College A.O.S., Animation, Collins College

Ruiz, Luis (ADJ)  
B.F.A., Computer Art, Savannah College of Art and Design

Sandoval, Saul (ADJ)  
M.F.A., Animation, Academy of Art University  
B.A., Strategic Management & Entrepreneurship, The University of North Texas
Villavicencio, Ivan (ADJ)  B.S., Industrial Design, Art Center College of Design (Pasadena, Ca)
B.S., Industrial Engineering Design Technology, Louisiana State University

Webber, Marilyn (ADJ)  M.F.A., Screenwriting, American Film Institute, Los Angeles
B.A., Journalism: Radio/TV/Film, University of Oklahoma

Administrative and Academic Officers Updates

Please note, throughout the Catalog all references to Dr. Ronald Brown are to be replaced by Latoya Williams, Interim President. The Administrative and Academic Officers listing beginning on page 257 is revised to read as follows:

The Art Institute of Houston

Latoya Williams
Interim President
VP of Student Life
M.Ed., Education Leadership, Argosy University

Amy VanAuken
Dean of Academic Affairs
M.S., Merchandising Management and Consumer Behavior, Michigan State University
B.S., Merchandising Management, Michigan State University

Corey Tyberendt
Director of Financial Services
M.A., Human Resource Training and Development, Webster University
B.A., Communication, Saint Louis University

Cynthia Hooper
Registrar
B.S., Family and Consumer Sciences, Eastern Illinois University

Administrative and Academic Officers The Art Institute of San Antonio

Latoya Williams
Interim President
VP of Student Life
M.Ed., Education Leadership, Argosy University
Amy VanAuken  
Dean of Academic Affairs  
M.S., Merchandising Management and Consumer Behavior, Michigan State University  
B.S., Merchandising Management, Michigan State University  

Gary Rice,  
Program Chair, Culinary Arts  
M.B.A., Keller Graduate School of Management  
B.S., Technical Management, DeVry University  
A.A.S., Culinary Arts/Food & Beverage Management Le Chef College of Hospitality Careers (now Le Cordon Bleu)  

Katrena Plummer  
Director of Student Financial Services  
M.S., Library and Information Science Drexel University  
M.F.A., Creative Writing the New School  
B.A., English Calvin College  
B.S., Criminal Justice, Argosy University  

Jerry Cabrera  
Student and Career Readiness Mentor  
M.F.A., Art The University of Texas at San Antonio  
B.F.A., Studio Art Texas State University  

Adrienne Havelka  
Student and Career Readiness Mentor  

Cynthia Hooper  
Registrar  
B.S., Family and Consumer Sciences, Eastern Illinois University  

Amy Lewis  
Librarian  
M.S., Management Argosy University  

Martha Moreno  
IT Desktop Supervisor
The Art Institute of Austin

Latoya Williams
Interim President
VP of Student Life
M.ED., Education Leadership, Argosy University

Amy VanAuken
Dean of Academic Affairs
M.S., Merchandising Management and Consumer Behavior, Michigan State University
B.S., Merchandising Management, Michigan State University

Pierre LaFaille
Director of Enrollment
B.F.A., Digital Filmmaking & Video Production, The Art Institute of Austin
B.S., Biology, Midwestern State University

Matthew D. Sharp
Director of Financial Services
B.A., Public Accounting, Illinois Wesleyan University

Cynthia Hooper
Registrar
B.S., Family and Consumer Sciences, Eastern Illinois University

David Weaver
Desktop Supervisor, Technical Services
M.B.A., Business Administration University of Texas at Austin
B.A., Sociology University of California, Santa Barbara

Academic Calendar Corrected

The Academic calendar on page 236 of the current catalog is revised to read as follows:

Summer Quarter 2019
Campus Closed – Independence Day July 4
First day of classes July 8
Last Day to Add/Drop Classes July 15
Mid-Quarter Start August 15
Last Day to Add/Drop Mid-Quarter Classes August 19
Campus Closed – Labor Day Holiday September 2
Last day to Withdraw from Summer Classes September 7
Summer Quarter ends September 21
Vacation Break September 22-September 29
**Fall Quarter 2019**
First day of classes September 30  
Last Day to Add/Drop Classes October 7  
Mid-Quarter Start November 7  
Campus Closed – Veteran’s Day Holiday November 11  
Last Day to Add/Drop Mid-Quarter Classes November 12  
Campus Closed – Thanksgiving Day Holiday November 28 -29  
Last day to Withdraw from Fall Classes November 30  
Fall Quarter ends December 14  
Vacation Break December 15-January 5, 2020

**Winter Quarter 2020**
First day of classes January 6  
Last Day to Add/Drop Classes January 13  
Campus Closed – Martin Luther King Jr. Day January 20  
Mid-Quarter Start February 13  
Last Day to Add/Drop Mid-Quarter Classes February 17  
Campus Closed – Presidents Day Holiday February 21  
Last day to Withdraw from Winter Classes March 7  
Winter Quarter ends March 21

**Spring Quarter 2020**
First day of classes April 6  
Last Day to Add/Drop Classes April 13  
Mid-Quarter Start May 14  
Last Day to Add/Drop Mid-Quarter Classes May 18  
Campus Closed – Memorial Day Holiday May 25  
Last day to Withdraw from Spring Classes June 6  
Spring Quarter ends June 20

**Summer Quarter 2020**
Campus Closed – Independence Day Observed July 4; Campus Closed July 3

**Session I: 11 Weeks**
First Day of Classes July 13  
Last Day to Add/Drop July 20  
Last Day to Withdraw September 11

**Session I: 5.5 Weeks**
First Day of Classes July 13  
Last Day to Add/Drop July 20  
Last Day to Withdraw July 31
Session II: 5.5 Weeks
First Day of Classes July 27
Last Day to Add/Drop August 3
Last Day to Withdraw August 21

Mid-Quarter
First day of classes August 20
Last Day to Add/Drop August 28
Last Day to Withdraw September 16

Campus Closed – Labor Day Holiday, September 7
Summer Quarter Ends September 26
Vacation Break September 27 – October 4

Fall Quarter 2020
Session I: 11 Weeks
First Day of Classes October 5
Last Day to Add/Drop October 12
Last Day to Withdraw December 4

Session I: 5.5 Weeks
First Day of Classes October 5
Last Day to Add/Drop October 12
Last Day to Withdraw October 30

Session II: 5.5 Weeks
First day of classes October 19
Last Day to Add/Drop October 26
Last Day to Withdraw November 13

Mid-Quarter
First Day of Classes November 12
Last Day to Add/Drop November 20
Last Day to Withdraw December 9

Campus Closed – Veteran’s Day Holiday November 11
Campus Closed – Thanksgiving Holiday November 26-27
Fall Quarter Ends December 19
Vacation Break December 20 – January 10
Programmatic Accreditation Statement Removed

The following statements from the page 8 of the current catalog are removed:

PROGRAMMATIC ACCREDITATION

The Art Institute of Houston: The Art Institute of Houston: The Bachelor of Science degree in Culinary Management, the Associate of Applied Science degree in Culinary Arts, the Associate of Applied Science degree in Baking & Pastry, and Diploma programs in Culinary Arts and Baking & Pastry are accredited by The Accrediting Commission of the American Culinary Federation Education Foundation. The Interior Design program leading to the Bachelor of Fine Arts degree is accredited by the Council for Interior Design Accreditation, www.accredit-id.org, 206 Grandville Ave., Ste. 350, Grand Rapids, MI 49503.

The Art Institute of Austin: The Interior Design program leading to a Bachelor of Fine Arts degree is accredited by the Council of Interior Design Accreditation, www.accredid-it.org, 206 Grandville Ave., Ste. 350, Grand Rapids, MI 49503.

The Art Institute of San Antonio: The Interior Design program leading to the Bachelor of Fine Arts is accredited by the Council for Interior Design Accreditation, www.accredit-id.org, 206 Grandville Ave., Ste. 350, Grand Rapids, MI 49503.

These schools are authorized under Federal law to enroll nonimmigrant alien students.

Programs Removed

The following programs are no longer offered at The Art Institute of Houston or at the branch campuses, The Art Institute of Austin and The Art Institute of San Antonio. All references to these programs should be considered removed from the current catalog.

- Web Design & Development (D)
- Web Design & Interactive Communication (D)

DuoLingo Scores now accepted for English Language Proficiency

DuoLingo scores have been added to the chart in the English Language Proficiency Policy on pages 124-125 of the current catalog as follows:

<table>
<thead>
<tr>
<th>ELP TEST</th>
<th>DIPLOMA</th>
<th>AS/BS</th>
<th>GRAD.</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL Paper</td>
<td>480</td>
<td>500</td>
<td>550</td>
</tr>
<tr>
<td>TOEFL i-BT (internet based test)</td>
<td>54-55</td>
<td>61</td>
<td>79-80</td>
</tr>
<tr>
<td>I.E.L.T.S. (A Cambridge University Exam)</td>
<td>Level 5.5</td>
<td>Level 6.0</td>
<td>Level 6.5</td>
</tr>
<tr>
<td>American College Testing (ACT) English</td>
<td>17</td>
<td>19</td>
<td>21</td>
</tr>
<tr>
<td>EF International Language Schools</td>
<td>C1</td>
<td>C1</td>
<td>C2</td>
</tr>
<tr>
<td>ELS Language Schools</td>
<td>Level 108</td>
<td>Level 109</td>
<td>Level 112</td>
</tr>
<tr>
<td>iTEP</td>
<td>4.0</td>
<td>4.5</td>
<td>5.0</td>
</tr>
</tbody>
</table>
Course Attendance (Ground) Revised

*This section of the Attendance Policy presented in the current catalog beginning on page 119 is revised to read as follows:*

Attendance Policy
The Art Institutes maintain an institutional attendance policy to support the academic achievement of its students. Students are expected to attend all scheduled class, laboratory, or examination periods each week. Students, whether present or absent from class, are responsible for knowing all that is announced, discussed, and/or lectured upon in class or laboratory, as well as mastering all assigned reading. In addition, students are responsible for submitting on time all assignments and examinations as required in class. Although some absences are unavoidable because of illness or emergency, due to the nature of the program, there are no excused absences.

Students will not be penalized for pregnancy or related conditions, including recovery from childbirth. Students who are absent due to pregnancy or related conditions may receive an exception to the attendance policy and/or be permitted to make up missed work for as long as the student’s absence is medically necessary. To avoid being administratively withdrawn, students must contact their academic advisor or registrar about the need for a pregnancy-related exception. As with other students seeking exceptions for medical-related reasons, students seeking a pregnancy-related exception to the attendance policy must provide a doctor’s note indicating that the absences were medically necessary. Failure to provide evidence of medical necessity for any absence may result in the student being administratively withdrawn from school, and the student may not be allowed to make up any missed assignments. Please note that a pregnancy exception to the attendance policy is only applicable to the current course and cannot be carried over into any subsequent courses.
Online Attendance Policy and Substantive Participation Criteria Revised

This Policy presented in the current catalog beginning on page 122 is revised to read as follows:

ONLINE ATTENDANCE POLICY AND SUBSTANTIVE PARTICIPATION CRITERIA

Students taking online classes must submit at least one academically-related posting in the learning management system each full attendance week. For online classes beginning on a Monday, the full attendance week is defined as beginning on Monday at 12:00 a.m. Mountain Standard Time (MST) to 11:59 p.m. MST the following Sunday. For online classes beginning on Thursday, the full attendance week is defined as beginning on Thursday at 12:00 a.m. MST to 11:59 p.m. MST the following Wednesday.

1. For attendance purposes, an academically-related posting can include, but may not be limited to, posting a drop box submission, posting to a threaded discussion forum, and taking a test/quiz. If a third-party system such as MyLabs is required, usage of that system may also count for student attendance if also recorded within an approved learning management system. For attendance purposes, simply logging into an online class does not count toward attendance. It does not include orientation, reading the courses or programs syllabus or activity prior to the start date of the course.

2. Examples of acceptable evidence of academic attendance and attendance at an academically-related activity in a distance education program include:
   1. Student submission of an academic assignment
   2. Student submission of an exam
   3. Documented student participation in an interactive tutorial or computer assisted instruction.
   4. A posting by the student showing the students participation in an online study group that is assigned by the institution.
   5. Posting by the student in a discussion forum showing the students participation in an online discussion about academic matters, and
   6. An email from the student or other documentation showing that the student initiated contact with a faculty member to ask a faculty member about the subject studied in the course.

Online students are required to meet the first week’s attendance in order to be confirmed as an active student. Failure to do this could negatively impact a student’s financial aid.

During the last half week of a 5.5 week class, students taking online classes must submit at least one academically-related posting in the classroom on at least one day. For online classes that end on a Wednesday, the half week is defined as beginning on Monday at 12:00 a.m. Eastern Standard Time (EST) to 11:59 p.m. EST the following Wednesday. For online classes that end on a Saturday,
the half week is defined as beginning on Thursday at 12:00 a.m. Eastern Standard Time (EST) to 11:59 p.m. EST the following Saturday.

Students who fail to meet the attendance requirements for a week will be given an absence for that attendance week. If the student is administratively withdrawn from all current courses, the student will be withdrawn from the institution.

If the student is administratively withdrawn due to attendance on or before the last day of week 4 in a 5.5 week course (week 9 in an 11 week course), the student will receive a W grade for the course. If the student is administratively withdrawn due to attendance after the last day of week 4 in a 5.5 week course (week 9 in an 11 week course), the student will receive a grade of WF for the course. The last date of attendance will be the last day where the student met the attendance requirements.

Undergraduate Satisfactory Academic Policy Revised

This Policy presented in the current catalog beginning on page 141 is revised to remove the definition of “UF=Unearned F” on page 149.

The Art Institutes Grading Policy Revised

This Policy presented in the current catalog beginning on page 139 is revised as follows.

The Art Institutes Grading Policy

Repeating courses.

If otherwise eligible, students may retake coursework for one of the following reasons:

Failed the Course: Students who have failed the course and earned no credit hours.

Withdrawn Course: Students who withdraw from a course will receive either a Withdrawal without penalty (W), Withdrawal with penalty (WF), or Failing grade (F). Please refer to the grading section of the Satisfactory Academic Progress Policy for information when a W, WF, F grade will be granted.

Stale Course: By State or Accreditation requirements a student must pass a course within a specific window of time. For example, the course must be passed within the last 5 years and the course was taken 7 years ago so it must be repeated.

Meet Progress or Professional Requirements: Students who have successfully completed the course and earned credit hours but are required to improve their grade point average (G.P.A.). For standard term-based programs, the policy, as required by Department of Education regulation, will allow financial aid to cover a single repetition of a previously successfully passed course if the course is required as part of an academic plan to appeal a Satisfactory Academic Progress (SAP) termination or to help students who need a specific grade or G.P.A. to practice upon graduation or progress in the program, per the academic catalog or course requirements published and provided to students. For example, the student passed the course but the grade
received is not sufficient for progression. The student receives a C but, in order to graduate, a B or better is required.

**Admissions Contact Information Change**

_The mailing references provided for all campus on pages 115 and 116 of the current Catalog which currently reads “Senior Director of Admissions” is revised to read “Enrollment”:_

**Access to Academic Integrity Policy Revised**

_The content on page 139 of the current Catalog is revised to read as follows:_

**Access to Academic Integrity Policy**

- Introduction to policy in New Student Orientation
- Library information literacy instruction
- Student Handbook
- Academic Catalog
- Condensed version in all academic syllabi

**Reference to The Art Institute of Pittsburgh—Online Division**

_All references to The Art Institute of Pittsburgh – Online Division should be considered removed from the current catalog. These references will be physically removed in the 2020-2021 version of the Catalog._

**Content Removed**

_The following sections should be considered removed from page 155 of the current Catalog:_

**Textbooks**

All online courses require textbooks. Most online classes utilize The Institute’s Digital Bookshelf, an advanced electronic textbook reader that allows storage of digital assets within individual online classrooms. Students are able to access their electronic text directly from their online classrooms with the option to download their text to their computers for offline access. The digital resource fee associated with Digital Bookshelf is added to the tuition of each online course in which a student is registered. If an online course requires a traditional textbook, it may be obtained from The Art Institute of Pittsburgh—Online Division’s textbook partner at [www.mbsdirect.net](http://www.mbsdirect.net). This service provides 48-hour delivery for most textbooks. Textbooks can be purchased online over a secure line using a credit card.

**Equipment**

Prior to registration, students are provided with a technical specification list for hardware and software that supports the online courses. The technology requirements specified for each course are available on The Art Institute of Pittsburgh—Online Division virtual campus Web site, [aionline.edu/catalog](http://aionline.edu/catalog). Students are not, however, required to purchase or lease any equipment through The Institute or The Art Institute of Pittsburgh—Online Division.